

2025-2026 ANNUAL SCHEDULE OF PLANNED PROCUREMENT

No	Project Number	Project Name	UNSPSC Code	Brief Description	Proposed Date for Issue of Bidding Documents	Expected Delivery/ Completion Date	Estimated Project Duration (For Works & Services)	Procurement Method	<sup>1</sup> Standstill Period (If applicable) - No. of Days	Contract Type (Lump sum contract, framework agreement, PO)	Estimated Value of Procurement Activity	Main Category	Sub Category
Recurrent Expenditure													
1	02/003/12	Materials & Supplies		Purchase of rattan materials for use by the Workshops in the making of basketries	Jan'26	Dependant on availability of foreign exchange	3 – 4 months (material is imported from China)	Request for quotation (budget allocation \$276,300)	Not Applicable	Purchase Order	\$276,300.00	Provision of raw materials	Materials and supplies
2	02/002/21	Playground Upgrade		Preliminary work in bidding for scope of work to be done	Mar '26	Jul 2026	Three months	Open Tender	7 days	Written Contract	\$750,000.00	Facilities Improvement	Repairs & Maintenance to Building
3	02/003/21	Painting of Port-of-Spain Building		Repainting of the exterior of Property at Duke Street, Port-of-Spain inclusive of roof and walls	Mar 26	Jun 26	Two months	Open Tender	7 days	Written Contract	\$500,000	Building Improvement	Repairs and Maintenance to Building
4	02/003/37	Janitorial Services		Provision of certain cleaning supplies and labour for janitorial services for the Port-of-Spain location	Jan 26	Jan 26	1 year	Open Tender	7 days	Written Contract	\$204,000	Provision of cleaning supplies and labour	Janitorial Services

<sup>1</sup>Standstill period - The procurement department initiates the standstill period by issuing a notice of intention to award to all suppliers/contractors, informing them of the standstill period and of the opportunity to gather information from the procuring entity on the contract award decision.

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5	03/006/02	Office Equipment		Purchase of computers and equipment's for all branches of the Association	Dec 25	Mar 26	4 months	Request for quotation (budget allocation \$50,000)	Not Applicable	Purchase Order	\$50,000	Minor Equipment Purchases	Office Equipment
5	03/001/03	Furniture & Furnishings		Purchase of desk and chairs for use by employees	Nov 25	Mar 26	5 months	Request for quotation (budget allocation \$41,400)	Not Applicable	Purchase Order	\$41,400	Minor Equipment Purchases	Furniture and Furnishings
6	03/004/01	Vehicle Purchase		Purchase of vehicle to replace the existing Toyota 12-seater that is used for transportation of clients in South Trinidad	Dec 25	Jun 26	6 months	Request for quotation (to be approved by Council)	Not Applicable	Purchase Order	\$450,000	Motor Vehicle Purchase	Motor Vehicles
7	02/006/76	Aids and Appliances		These equipment are for use by persons who are blind and visually impaired to assist with reading and daily living skills	Nov 25	May 26	3 months (items are imported from China)	Request for quotation (budget allocation \$259,600)	Not Applicable	Purchase Order	\$259,600	Goods and Services	Assistance to the Blind
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